

Minutes
Mecklenburg County Public Library (MCPL) Trustees
January 24, 2018 – 2:00 pm
Boydton Public Library (BPL)/HQ Facility – 1294 Jefferson Street, Boydton, VA 23917

Present: Leonard Elam, Ramona Field, Jane Lipscomb, Chairman Vin Montgomery, Secretary Hilda Puryear, and Interim Director Joyce-Parcell Greene

I. Call to Order

Chairperson Montgomery called meeting to order at approximately 2:00 pm.

II. Approval of October 18, 2017 Minutes

On a motion by Lipscomb, seconded by Elam, the minutes were approved.

III. Interim Director's Report

A. General Progress (Branch Information)

Greene gave a brief update for each of the four branches.

1. The County paid to have all the carpets cleaned at the Boydton branch.
2. GED classes continue on different nights and times in Boydton.
3. Butler has been down three employees since early December, but a new employee was hired January 22, 2018.
4. GED classes have been moved to Burnett, beginning on January 22, 2018.
5. One new employee has been added at Arnold. The storage room has been cleaned and pictures have been sent to VML. Also, Park View High School has an ongoing art display in the teen room, and the PVHS instructor is planning an after-school program.

B. Circulation Report

Circulation continues to be up and down.

C. Technology Report

1. Randy upgraded the Wi-Fi with new access points and added a new hard drive to the server. He worked on computer problems in Boydton and South Hill.
2. The Wi-Fi user count for July, 2016 – June, 2017 was 15,829, but the count for July, 2017 – December, 2017 was 24,343.
3. The Inventory Project is moving forward after a training session on October 26, 2017.

D. Budget (thru December)

1. Greene shared updated budget with expenses totaling \$267,125.95 for July – December, 2017.

2. Branch supervisors are discussing purchase options to improve library services.

IV. Old/Unfinished Business

A. Bibliostat

The bibliostat has been submitted. Nelson Worley, the state administrator, will contact libraries that had a decrease in local expenditures in FY 2017.

B. Teen Scene

Vin reported that there were no changes in the Teen Scene at RT Arnold.

V. New Business

A. Holiday Schedule

Greene reported that MCPL will be closed on February 19, 2018, for President's Day.

B. Director Search

1. Lipscomb, Chairperson for the Library Director Interview Committee, said that applications would be accepted until the end of the month. She and Field would serve on the committee with Wayne Carter, County Administrator, and Glanzy Spain from the Board of Supervisors.
2. Lipscomb hopes to interview at least two candidates.
3. Lipscomb will email trustees the Interview Committee recommendation for Director.
4. Trustees will vote by email.

VI. Citizen's Comments

None

VII. Adjournment

On a motion by Field, seconded by Lipscomb, Montgomery adjourned the meeting, after reminding trustees that the next regular trustee meeting will be on April 18, 2018, at 2:00 pm.

Signature Hilda J. Puryear
Hilda J. Puryear, Secretary

Date 4/18/2018

Signature Vin Montgomery
Vin Montgomery, Chairperson

Date 5/4/2018